

# Building Leadership Team Meeting

Date | time 5/30/2024 1:30 PM | Location Conference Room

Meeting called by Mike Fling  
Type of meeting Master Schedule  
Facilitator Mike Fling  
Bob Crawford

Attendees: Cody Maynard, Michele Straub, Crystal Longwell, Jamee Stewart, Kendra Straub, Michael Kelley, Courtney Still, and Karen Romick.

## Agenda Items

| Topic  | Presenter  | Time allotted |
|--|------------|---------------|
| <input type="checkbox"/> Title 1 Parent and Family Engagement Policy | Mike Fling | 5 Minutes     |
| <input type="checkbox"/> Master Schedule                             | Mike Fling | 20 Minutes    |

## Note Taking Spaces



## School Parent and Family Engagement Policy Elementary

In support of strengthening student academic achievement, **River** receives Title I, Part A funds and must jointly develop with, agree upon with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the district.

### **River agrees to implement the following requirements as outlined by Section 1116:**

- Involve parents, in an organized, ongoing and timely way, in the planning, review and improvement of programs under Title I, Part A, including the planning, review and improvement of the school parent and family engagement policy and the joint development of the targeted assistance or schoolwide program plan.
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children, including providing information and school reports required under Section 1111 of ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and carry out programs, activities and procedures in accordance with this definition:
  - *Parent and family engagement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring:*
    - *Parents play an integral role in assisting their children's learning;*
    - *Parents are encouraged to be actively involved in their children's education at school;*
    - *Parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children;*

- and*
- *Other activities are carried out, such as those described in Section 1116 of ESSA.*

## **Required School Parent and Family Engagement Policy Components**

The River parent and family engagement policy includes a description of how the school will implement or accomplish each of the following components:

### **□ Jointly Developed**

**River** will take the following actions to involve parents in an organized, ongoing and timely manner in the planning, review and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible.

- The River Elementary Parent Involvement Plan will be available for view and comment by all parents on the district website.
- The River Elementary Parent Involvement Plan will be reviewed and updated annually during one of the School Advisory Council meetings.

### **□ Annual Title I Meeting**

**River Elementary** will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- The "Annual Title I Meeting" will be held in the fall before November 20th.
- The Parent-Teacher Organization will meet monthly throughout the school year.
- The annual meeting will be conducted remotely via the Title I Reading websites.

### **□ Communications**

**River** will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs;
  - Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement; and
  - Information related to the school and parent programs, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.
- Distributing a Title I brochure during the "Annual Meeting."
  - The information will also be available on the district website.

□ **School-Parent Compact**

**River** will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve the state's high standards.

- A school-parent compact that outlines how parents, the entire school staff and students will share the responsibility for improved student academic achievement has been developed jointly and sent home with students.

□ **Reservation of Funds**

**River** will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- The "Annual Title I Meeting" will be held in the fall before November 20<sup>th</sup> to explain funding and receive input from parents on spending.

□ **Coordination of Services**

**River** will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Providing an annual Title I meeting for all parents.
- Monthly Parent Newsletters
- "Early Years" sent home for each Pre-school and kindergartener.
- Conduct Transition Meetings for Pre-school Head Start.

□ **Building Capacity of Parents**

**River Elementary** will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress and the achievement levels of the challenging state academic standards;
  - Provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement; and
  - Provide assistance to parents of participating children, as appropriate, in understanding topics such as the following:
    - The challenging state's academic standards;
    - The state and local academic assessments, including alternate assessments;
    - The requirements of Title I, Part A;
    - How to monitor their children's progress; and
    - How to work with educators to improve the achievement of their children.
- The *State Kindergarten Readiness Assessment Literacy* results will be sent to parents.
  - The *State Assessment* results will be sent home with the last grade card.

- Providing an annual Title I meeting for all parents.
- Monthly Parent Newsletters
- Fall and Spring Parent-Teacher Conferences
- "Early Years" sent home for each Pre-school and kindergartener.
- "Home and School Connection" sent home monthly for 1st – 6th grade.

□ **Building Capacity of School Staff**

River will provide training to educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

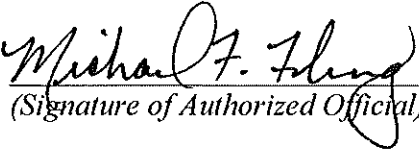
Professional Development during the monthly staff meetings, and staff "In-service" day will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- The principal will respond to any such questions, suggestion and issues as soon as possible.

**ADOPTION**

This School Parental Involvement Policy/Plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

This policy/plan was adopted by the River Elementary BLT on May 30 and will be in effect for the period of one year. The school will post this policy/plan to the District Web Site so all parents of participating Title I, Part A can access it.

  
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 (Signature of Authorized Official)

May 30, 2024  
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 (Date)